

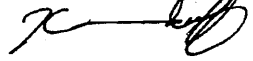


Department of Energy

Washington, DC 20585

September 11, 2008

MEMORANDUM FOR DISTRIBUTION

FROM: JAMES M. OWENDOFF
CHIEF OPERATIONS OFFICER 
FOR ENVIRONMENTAL MANAGEMENT

SUBJECT: Implementing the Office of Environmental Management
Corporate Primavera Enterprise System and Corporate
Work Breakdown Structure

As part of the corporate actions undertaken to address the results of the Best-In-Class Project Management and National Association of Public Administrators reviews of the Office of Environmental Management (EM) Program, EM has undertaken a strategic business review; the goal of which is to implement uniform planning, budgeting, reporting, and project management systems across the EM Complex.

At this time, Primavera is the largest application used throughout the EM Complex for scheduling, resource loading, and baseline management. Consequently, EM has selected Primavera as the corporate scheduling tool and is beginning the transition to an Enterprise application. To ensure the Primavera Enterprise system functions as currently envisioned and can provide uniform detailed planning and programmatic information, EM will implement a single, corporate work breakdown structure.

The goal of EM is to have the corporate work breakdown structure in place by January 2009 and the Primavera Enterprise system in place by June 2010. The Office of Program Planning and Budget (EM-30) will oversee this effort. Preliminary efforts have been undertaken to begin implementation of the Primavera Enterprise system and EM-30 has begun work to develop the corporate work breakdown structure. However, to ensure implementation is successful, field and site office participation is required.

Please identify point(s)-of-contact for your field or site office and provide that information to Mr. Jay Rhoderick, Director, Office of Strategic Planning and Analysis (EM-32) by September 19, 2008. Shortly thereafter, Mr. Rhoderick will finalize the Independent Project Team.

Should you or your staff have questions or comments, please contact Mr. Rhoderick at jay.rhoderick@em.doe.gov or on 301-903-7180.

